BIOS British and Irish Orthoptic Society

BIOS Research and Innovation Director

Role Description and Person Specification

Main Responsibilities

- To lead on Research within BIOS, providing support, networking, advice and assistance to BIOS members and Council.
- Provide documents on how to get started in research and research strategy provided for members. These include how to undertake a literature review, sources of funding, dissemination options, ethical considerations and basics of statistical analysis.
- Update the research web pages and for circulating to BIOS members items of interest including funding opportunities, conferences, courses, research posts
- Provide a research mentorship scheme, available to all research-interested BIOS members, to match researcher members with an appropriately-skilled mentor at all stages of their research career and to support grant applications
- Facilitate evidence of research to underpin patient stories and examples of orthoptic specialist skills improving quality of life and provide the research examples needed to demonstrate evidence-based practice for the core and extended orthoptic roles.
- To sit as a member of the EPDC (either in person or virtually) and provide a research perspective to the profession, for example clinical outcomes or SIG activity which would benefit from research support.
- To attend two BIOS Council meetings per year and reports as requested by the Chair / Vice Chair
- To represent BIOS on research-related issues at local, regional and national level.
- To act as an ambassador for the profession
- To build a constructive relationship with and between other Board members

Election process

- Candidates must be proposed by 2 full BIOS members.
- They should submit a CV with evidence to support the requirements of the role.
- They should have the support of their manager.
- Prospective candidates should be prepared to be interviewed by the honorary officers, either face to face or by phone/electronic communication.

Term of office: 3 years with formal re-selection for further 3 years and no further re-selection until one year has passed.

Person Specification: Research and Innovation Director

	Essential	**Desirable**
Education and Qualifications	• Degree or diploma in Orthoptics • Member of BIOS • Post graduate qualification including research methodology	• Doctorate and post-doctoral research experience • Clinical teaching/research qualification,
Experience and Knowledge	• Significant post qualification experience in orthoptics with extensive knowledge of all areas of orthoptic research, • Evidence of publications at National level • Supervision or mentoring others.	• History of active involvement in BIOS and an awareness of strategic direction of the organisation • Evidence of clinical practice in specialist role working to masters' level. • Evidence of publications at International level

Skills and Attributes	• Able to speak in public forums and give presentations in a manner to instil confidence and leadership on the topic of Research. • Negotiation skills to work effectively on international committees and domestic meetings. • Success at submitting research applications. • Excellent communication skill • Ability to organise workload and work to deadlines.	• Evidence of experience chairing high level meetings and contributing to multi-disciplinary committees. • Ability to plan and implement strategic and operational aspects of BIOS research strategy
Requirements	• Attend BIOS council meetings. • Ability to travel nationally, and occasionally internationally	